



# Troop Financial Report

Girl Scouts - Audubon Council, 545 Colonial Drive, Baton Rouge, LA 70806 www.girlscoutsaudubon.org

Fill in two copies: (One to Service Unit Chair and one for troop records.)

**For the year ending June 30, \_\_\_\_\_ . Due by June 30 of each year, when troop disbands or upon change of leadership.**

Date from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Troop No. \_\_\_\_\_ Service Unit No. \_\_\_\_\_  DY  BR  JR  CD  SR

Leader's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

**To complete, you will need your Detailed Cash Record and/or all receipts of income and expenses for membership year.**

**Beginning Balance** as of: \_\_\_\_\_ \$ \_\_\_\_\_  
(date)

### INCOME

- 1. Cookie Sale \$ \_\_\_\_\_
- 2. Other Money Earning Projects (specify below) \$ \_\_\_\_\_  
\_\_\_\_\_
- 3. Troop Dues \$ \_\_\_\_\_
- 4. \$10 Registration (National) \$ \_\_\_\_\_
- 5. Any Received Donations \$ \_\_\_\_\_
- 6. Other (specify below) \$ \_\_\_\_\_  
\_\_\_\_\_
- 7. **TOTAL INCOME** \$ \_\_\_\_\_
- 8. Total Cash on Hand (Add Total Income and Beginning Balance) \$ \_\_\_\_\_
- 9. **Total Income** \$ \_\_\_\_\_
- 10. **Subtract Total Expenses** \$ \_\_\_\_\_
- 11. **Balance as of** \_\_\_\_\_ \$ \_\_\_\_\_  
(date)

### EXPENSES

- 1. \$10 Registration (National) \$ \_\_\_\_\_
- 2. Insignia (badges/pins/patches) \$ \_\_\_\_\_
- 3. Resource Materials/Equipment (books, records, tapes, troop flags, first aid kit, etc.) \$ \_\_\_\_\_
- 4. Refreshment Supplies (e.g. cups) \$ \_\_\_\_\_
- 5. Service Project Supplies \$ \_\_\_\_\_
- 6. Troop Activities (field trip, events camping, overnight trips, etc.) \$ \_\_\_\_\_
- 7. Miscellaneous (specify below) \$ \_\_\_\_\_  
\_\_\_\_\_
- 8. **TOTAL EXPENSES** \$ \_\_\_\_\_
- 9. Estimated Expenses for June 1 through October 1 (specify below) \$ \_\_\_\_\_  
\_\_\_\_\_

### \* Bank Information (attach copy of current bank statement)

Bank Name \_\_\_\_\_ Account No. \_\_\_\_\_

All persons authorized to sign \_\_\_\_\_

Balance in bank \$ \_\_\_\_\_ Balance on hand \$ \_\_\_\_\_

### Explain use of balance

Troop Leader's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ **Where Girls Grow Strong**

Service Unit Chair's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_