

Volunteer Reference

Candidate Name _____
Reference Name _____

Return to: _____
Address _____
City _____ State _____ Zip _____

Your relationship to candidate (work, social, relative, etc.):

Have you ever been in a situation with this person relevant to the position for which she/he is applying?

What adjectives would you use to best describe your perception and knowledge of the candidate?

What would you say are her/his greatest assets?

What would you say are her/his greatest liabilities?

Do you enjoy being around this person? Often ____ Sometimes ____ Infrequently ____

Do you feel this person can make a contribution and commitment to our organization? If so, what and how?

To the best of your knowledge, what type of situation/position would be best suited to the candidate's skills and personality?

Would you recommend this person? Yes ____ No ____

Additional comments:

Form completed by: _____

Date completed: _____

Method of contact: By phone ____ By mail ____ in person ____